

**Process for Registration
of
Pharmaceuticals Companies & Distributors**

Registration of Pharmaceuticals companies & Distributors at Metro Railway Hospital for supplying the medicines is to be made on submitting the application form in prescribed format with necessary documents.

**METRO RAILWAY – KOLKATA
APPLICATION FORM FOR REGISTRATION OF FORMS**

1	Name of the Firm		
2	Address		
	A	CORPORATE	
	B	Zonal Office	
3	A	Fax No	
	B	Telephone No	
		i. Corporate	
		ii. Zonal Office	
	C	e.mail address	
4	Credential Certificate		
	A	GMP Revised SCHEDULE – M Certificate & Product-wise USFDA approval certificate	
	B	Whether registered with any other Railways	
	C	Whether registered with DGS&D	
	D	Performance certificate issued from Govt.'s Institution including Railways	
	E	SSI/NSIC Certificate (if Yes, copies of (a), (b),(C),(D),& (e)	
5	Product List		
	A	List A : Product manufactured and marketed by the company List B: Product Not manufactured but marketed by the company (To be enclosed as two separate list – List A&B)	
6	Bankers Name and Address		
7	A	Manufacturing license No & Name of the issuing authority (Xerox copy to be enclosed)	
	B	Trade License	
	C	Non – Conviction Certificate	
	D	Factory License	
	E	A certificate of undertaking that the firm is not black listed / de- listed for adverse report	
	F	Income tax certificate	
	G	ST / VAT Clearance Certificate	

8	Balance Sheet with PL account	
9	Memorandum of article certificate	
10	Status of the firm – Limited / Pvt.Ltd. etc.	

Declaration

I / wedo hereby declare that the entries made in this application form are true to the best of my / our knowledge and also that I / We shall be bound by the act of my / our duly constituted attorney. In case of any information –produced is found incorrect /false, then the Medical Authority/ Metro Railway – Kolkata reserves the right to cancel / terminate the application/registration of the said firm without prior notice / or without assigning any reason thereof whatsoever is applicable.

Signature.....

Name (In Block Letters).....

(Authorised signatory with Official seal)

N.B . : Finalization of Registration is subject to deposition of Rs. 11/- for registration purpose under the head of allocation 9365299